

SCHEDULE OF FEE UNDER VARIOUS HEADS

APPENDIX-I

SN	Fee Heads	General Affiliation		On Demand	Regular Affiliation	
		In India	Abroad		In India	Abroad
1	Approval for Middle Class Syllabus	50,000	2,00,000	--	20,000	50,000
2	Fresh Affiliation up to Secondary Level	1,50,000	2,50,000	--	20,000	50,000
3	Upgradation to Secondary Level	1,00,000	<u>2,00,000</u>	--	20,000	50,000
4	Secondary Level Switch-over from other boards	1,50,000	2,50,000	--	20,000	50,000
5	Fresh Affiliation up to Senior Secondary Level	2,50,000	2,50,000	--	20,000	50,000
6	Upgradation to Senior Secondary Level	1,00,000	2,00,000	--	20,000	50,000
7	Senior Secondary Level Switch-over from other boards	2,50,000	2,50,000	--	20,000	50,000
8	Re-inspection	50,000	1,00,000	--	--	--
9	Periodical Inspection	50,000	1,00,000	--	--	--
10	Surprise Inspection	50,000	1,00,000	--	--	--
11	Permission of two shifts (As per status of school)	1, 2 or 5 above.	1, 2 or 5 above.	--	--	--
12	Permission of site shifting (As per status of school)	1, 2 or 5 above.	1, 2 or 5 above.	--	--	--
13	Permission of name change of school/society (As per status of school)	1, 2 or 5 above.	1, 2 or 5 above.	--	--	--
14	Permission for section increase (excluding re-inspection fee)	1,00,000	1,00,000	--	--	--
15	Transfer of school from one society to another (excluding re-inspection fee)	5,00,000	5,00,000	--	10,000	20,000
16	Introduction of Additional Subjects (Science) (excluding re-inspection fee)	10,000 per subject	50,000 per subject	--	2,000 per subject	5,000 per subject
17	Introduction of Addl. Subjects (Non-Science) (excluding re-inspection fee)	5,000 per subject	20,000 per subject	--	2,000 per subject	5,000 per subject
18	Restoration of affiliation (excluding re-inspection fee)	4,00,000	4,00,000	--	20,000	50,000
19	Permission for Classes 1-5 (excluding re-inspection fee)	50,000	2,00,000	--	20,000	50,000
20	Extension of Affiliation (excluding inspection fee)	01-31 January	50,000	2,00,000	--	--
		01-29 February	1,00,000	2,50,000	--	--
		01-31 March	1,50,000	3,00,000	--	--
21	Late fee per month for extension of affiliation	<u>25,000</u>	<u>25,000</u>	--	--	--
22	Maximum Late fee for extension of affiliation	1,00,000	1,00,000	--	--	--
23	Annual Fee	--	--	--	5,000	10,000

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS
SEEKING AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of Children in Schools** developed by NCPCR and the **National Building Code**)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Name of the School: (Name should be exactly as per NOC and recognition certificate)	
2	Address of the School:	
3	U-DISE code allotted to the school:	
4	Name and address of the Trust/Society/ Company (under section-8) running the School	
5	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES/NO
6	Proposed affiliation with CBSE for:	Middle Class/ Secondary/Senior Secondary
7	Location of school	<ul style="list-style-type: none"> • In the municipal limits of metropolitan city • In the municipal limits of city having population more than 15 Lakhs • In the hill areas (as per planning commission norms) • In the municipal limits of capital city of a state • In the municipal limits of class-x cities • On an island • In the municipal limits of a hill station • In the municipal limits of city having population less than 15 Lakhs • Outside the municipal limits of any town/city.

(Signature of Principal)


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SECRETARY
 Central Board of Secondary Education
 Preet Vihar, Delhi

(Signature of D.E.O.)

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8	Is the School already affiliated to any board for Class-X or XII examinations?	YES/NO (If yes name of the Board) (Also mention whether the school is affiliated for Class-X or XII)
9	Standard/level/class up to which the school is running:	From Class -- to Class --
INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE		
10	Has the school obtained No Objection Certificate from the State Government for Affiliation with CBSE?	YES/NO
11	Number of NOC and date of issue:	
12	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	YES/NO
13	Number of Recognition Certificate from class-1 to 8 th and date of issue:	
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES/NO
15	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES/NO
16	Total area (in square meters) in respect of 14 and 15 above on which the school is situated:	AREA IN SQ.M.
17	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Sale deed/Lease deed/Gift Deed/Allotment etc.
18	Name of the Owner/Lessee of the land in respect of point-16 above:	
19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	FROM TO TOTAL YEARS
20	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-16 above?	YES/NO If yes the details
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES/NO
21(a)	If yes the date of last inspection:	
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES/NO
22(a)	If yes the date of last inspection:	
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES/NO
23(a)	If yes the date of last inspection:	

(Signature of Principal)

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(Signature of D.E.O.)

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INFORMATION REGARDING THE STAFF		
24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES/NO
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES/NO
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES/NO
Signature with Stamp (of School Manager)		Signature with Stamp (of School Principal)
<p align="center">PART-B</p> <p align="center">(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)</p>		
File No..... Date of Issuance.....		
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for affiliation? (Please ensure that the school fulfils land requirements also as per details given in Appendix-A along with point nos. 1-26)	YES/NO
3	Recommended for Middle Class Syllabus/Secondary/Senior Secondary to CBSE?	Mention Level
<p align="right">Signature Name and Stamp of Issuing D.E.O. (DISTRICT EDUCATION OFFICER)/EQUIVALENT OFFICER FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL NAME OF DISTRICT: _____</p>		

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PART - C

DISTRICT EDUCATION OFFICER SHALL PUT A TICK MARK AGAINST THE COLUMN UNDER WHICH THE SCHOOL IS FULFILLING THE LAND CRITERIA

Name and Address of the school:		Total Land area in lawful possession of school:	
SN	LOCATION OF SCHOOL	LAND REQUIREMENT	PLEASE TICK THE CONCERNED COLUMN
1	Any Where in India	Minimum 6000 Square Meters	
2	In Municipal limits of cities with a population exceeding 15 Lakhs.	Minimum 4000 Square Meters	
3	In hilly areas prescribed by the Planning Commission (NITI Aayog).	Minimum 4000 Square Meters	
4	In Municipal Limits of the State Capital Cities.	Minimum 4000 Square Meters	
5	In the North Eastern States.	Minimum 4000 Square Meters	
6	In the state of Jammu and Kashmir	Minimum 4000 Square Meters	
7	In Municipal Limits of Ghaziabad, NOIDA, Faridabad and Gurugram cities	Minimum 4000 Square Meters	
8	In the Municipal Limits of Panchkula and Mohali/SAS Nagar	Minimum 4000 Square Meters	
9	In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Secondary Level)	Minimum 2000 Square Meters	
10	In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Senior Secondary Level)	Minimum 3000 Square Meters	
11	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the state of Sikkim Or the Islands. (For Secondary Level)	Minimum 1600 Square Meters	
12	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the state of Sikkim Or the Islands. (For Senior Secondary Level)	Minimum 2400 Square Meters	

SIGNATURE

NAME AND STAMP OF ISSUING D.E.O.

(DISTRICT EDUCATION OFFICER)/EQUIVALENT OFFICER FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL

NAME OF DISTRICT:

Anand Tripathi
ANAND TRIPATHI, IRPS
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 Central Board of Secondary Education
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**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH
THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of
Children in Schools** developed by NCPCR and the **National Building Code**)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with
all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	
2	Name of the School as per affiliation letter of CBSE:	
3	Address of the School:	
4	Standard/level/class up to which the school is running:	From Class – to Class
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE exactly the same	YES/NO
6	U-DISE code allotted to the school:	
7	Name and address of the Trust/Society/ Company(under section-8) running the School as on date	
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES/NO
9	Purpose of present application:	Extension/ Upgradation
10	Location of school	<ul style="list-style-type: none"> • In the municipal limits of metropolitan city • In the municipal limits of city having population more than 15 Lakhs • In the hill areas (as per planning commission norms) • In the municipal limits of capital city of a state • In the municipal limits of class-x cities • On an island • In the municipal limits of a hill station • In the municipal limits of city having

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		population less than 15 Lakhs • Outside the municipal limits of any town/city.
10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	YES/NO
11	Number of Recognition Certificate from class-1 to 8 th and date of issue:	
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
12	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES/NO
13	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES/NO
14	Total area (in square meters) in respect of 12 and 13 above on which the school is situated:	AREA IN SQ.M.
15	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Sale deed/Lease deed/Gift Deed/Allotment etc.
16	Name of the Owner/Lessee of the land in respect of point-14 above:	
17	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	FROM TO TOTAL YEARS
18	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	YES/NO If yes the details
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
19	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES/NO
19(a)	If yes the date of last inspection:	
20	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES/NO
20(a)	If yes the date of last inspection:	
21	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES/NO
21(a)	If yes the date of last inspection:	
INFORMATION REGARDING THE STAFF		
22	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES/NO
23	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES/NO

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24	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES/NO
Signature with Stamp (of School Manager)		Signature with Stamp (of School Principal)
PART-B		
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)		
File No..... Date of Issuance.....		
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/upgradation of affiliation?	YES/NO extension/upgradation
<p style="text-align: right;">Signature</p> <p style="text-align: right;">Name and Stamp of Issuing D.E.O.</p> <p style="text-align: center;">(DISTRICT EDUCATION OFFICER)/EQUIVALENT OFFICER FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL</p> <p style="text-align: center;">NAME OF DISTRICT: _____</p>		

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AFFIDAVIT

I/We _____ Son of/Daughter of/Wife of, age _____ (years), President or Secretary of the _____ (Name of the society/Trust/Company under section 8) running the _____ (Name of the School) do hereby solemnly affirm and sincerely state as follows:

- 1 That _____ (Name of the Society/Trust/Company under section 8) is a registered Society/Trust under the _____ (Name of the Act under which society/trust is registered/ Section).
- 2 That the _____ (Name of the Society/Trust/Company under section 8) is of Non-Proprietary Character.
- 3 That the school is being run as a community service and not as a business and that commercialization does not take place in the school in any manner whatsoever.
- 4 That no part of income from the Institution is being and will be diverted to any individual in the Trust/Society/Company/School Management Committee or to any other person/entity. The saving, if any, after meeting the recurring and non-recurring expenditure and contributions to developmental, Depreciation and contingency funds, will be further utilized for promoting the school and extending the cause of education in the same school only.
- 5 That school is not paying any charges towards using name, motto, logo or any other non-academic activities to any other institution, organization or body.
- 6 That the school will not open classes under CBSE pattern particularly class IX/X/XI/XII and will not use CBSE name in any manner without obtaining affiliation.
- 7 That the Principal and Correspondent/Manager of the school have individually gone through the provisions contained in the affiliation & examination byelaws and the circulars issued by the Board from time to time. The school undertakes to abide by the provisions contained in the affiliation & examination byelaws, directions issued from time to time and the law of the land.
- 8 That the school will ensure compliance of all statutory requirements like EPF, ESI and Labour Laws etc. with respect to the school and staff of the school.
- 9 That the school will ensure that the Building Safety, Fire Safety, Water Safety, Health and Hygiene certificates are being issued or renewed by the concerned municipal or state authorities from time to time as per the prescribed term.
- 10 That the school will ensure that all required infrastructure is available with the school before starting classes.
- 11 That the school will ensure that sufficient number of qualified teachers as per the provisions contained in affiliation bye-laws are available with the school before starting classes.

(Affidavit should be on proper format and duly notarized)

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APPENDIX-IV

- 12 That the school will follow the provisions related to fee contained in affiliation byelaws and will disclose the details of the fee to the students/parents every year before start of session without resorting to any hidden charges in the heads of the fee.
- 13 That the school will not coerce any student/parent to buy books/stationary/uniform from any particular shop.
- 14 That the school shall strive to make efforts for conservation of environment.
- 15 That the school will ensure that the school fulfills all essential requirement before applying for affiliation and will fulfill all other conditions post affiliation and comply with all the general rules as given in the affiliation byelaws or notified from time to time.
- 16 That the school will not start CBSE pattern classes without submitting a commencement certificate to the effect that the school has complied with all the conditions imposed by CBSE and the post-affiliation conditions contained in affiliation byelaws along with general rules.

(In case of school's application is under switch over category please include the following clause in the affidavit).

- 17 That State pattern classes IX to XII running prior to the affiliation to CBSE would be sponsored for the State Board Examination. State Pattern classes IX to XII will be closed in a phased manner. No admission will be taken in the State Board Pattern Class IX to XII after getting affiliation from CBSE. The State Board School will be discontinued after switchover to CBSE.

(Affidavit should be on proper format and duly notarized)

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ENROLMENT TABLE

SN	Location of School	Campus area	Affiliation Allowed	Optimum No. of Sections (From classes I/VI to X/XII)
A	Areas/Cities mentioned in clause 3.6	1600 sqm	Up to Class-X only	10
B	Areas/Cities mentioned in clause 3.6	2400 sqm	Up to Class-XII	24
C	Areas/Cities mentioned in clause 3.6	3200 sqm	Up to Class-XII	28
D	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	2000 sqm	Up to Class-X only	10
E	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	3000 sqm	Up to Class-XII	24
F	Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4	4000 sqm	Up to Class-XII	28
G	Pan India (Clause 3.3)	6000 sqm	Up to Class-XII	38
H	Pan India (Clause 3.2)	8000 sqm	Up to Class-XII	48
I	Pan India (Clause 3.2)	>8000 sqm	Up to Class-XII	The number of sections shall be restricted in accordance with 'H' above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.

- The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school.
- The number of sections and students shall be restricted as per the actual facilities in the school.
- Total number of students in a section shall be in accordance with the provisions given in clause 4.8 of the affiliation bye-laws.

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SN	Affiliation from	Time frame and session during which the application is to be submitted	Example/Explanation: In case the school wants to obtain affiliation w.e.f. session April-2020 to March-2023, the school may apply between 1 st January and 31 st March of 2019:
(a)	Class-1 to Class-8 (Middle Class Syllabus)	In any session when the school is having classes at least up to class 5.	If it is having classes 1, 2, 3, 4 and 5 (All) running on the date of application.
(b)	Class-5 to Class-8 (Middle Class Syllabus)	*In any session when the school is having at least class 6 and has not admitted students in class 8.	If it is having either <u>class-6</u> or <u>6</u> and <u>7</u> both running on the date of application.
(c)	Class-1 to Class-10 (Secondary Level)	In any session when the school is having at least class 6 and has not admitted students in class 8.	If it is having either <u>classes up to 6 (all)</u> or <u>up to 7 (all)</u> running on the date of application.
(d)	Class-6 to Class-10 (Secondary Level)	*In any session when the school is having at least class 6 and has not admitted students in class 8.	If it is having either <u>class-6</u> or <u>6</u> and <u>7</u> both running on the date of application.
(e)	Class-1 to Class-12 (Sr. Secondary Level)	In any session when the school is having at least class 6 and has not admitted students in class 8.	If it is having either <u>classes up to 6 (all)</u> or <u>up to 7 (all)</u> running on the date of application.
(f)	Class-6 to Class-12 (Sr. Secondary Level)	*Any session when the school is having at least class 6 and has not admitted students in class 8.	If it is having either <u>class-6</u> or <u>6</u> and <u>7</u> both running on the date of application.
(g)	Upgradation to Senior Secondary	In any session when the school is having classes at least up to class 9.	If it is having <u>class-9</u> running on the date of application.
(h)	Secondary Level switch-over from other boards.	In any session when the school is having classes at least up to class 9 of any other Board.	If it is having <u>class-9</u> of any other Board running on the date of application.
(i)	Senior Level switch-over from other boards.	In any session when the school is having classes at least up to class 11 of the state board.	If it is having <u>class-11</u> of any other Board running on the date of application.
(j)	Additional Subjects	In any session at least two sessions prior to the session with increased sections	The school may apply on or between 1 st January and 31 st March of 2019 (Session 2018-19) and the permission for additional subjects will be considered for session starting in April-2020 (Session 2020-21).
(k)	Section increase	In any session at least two sessions prior to the session with increased sections	The school may apply on or between 1 st January and 31 st March of 2019 (Session 2018-19) and the permission for increased section will be considered for session starting in April-2020 (Session 2020-21).
(l)	Extension of affiliation	In the session one year prior to the session to which the school is affiliated.	If the affiliation of the school from 1 April, 2017 to 31 March, 2020, the school shall apply for extension of affiliation on or between 1 st January and 31 st March of 2019.

* In cases (b), (d) and (f) above if the school is already having classes up to standard-8 on the date of application i.e. between 1st January and 31st March of 2019, the application of the school will be processed for session 2020-21 only and the school is not allowed to take admissions in CBSE pattern classes in session 2019-2020.

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QUALIFICATIONS AND OTHER DETAILS FOR APPOINTMENT OF TEACHERS

ACADEMIC COURSES (CLASS IX-X)		
A-1	Course	CARNATIC MUSIC: VOCAL/MELODIC INSTRUMENTS/ PERCUSSION INSTRUMENTS HINDUSTANI MUSIC: VOCAL/ MELODIC INSTRUMENTS/ PERCUSSION INSTRUMENTS
	Qualification	Graduate in/with Music from a recognised University. OR Higher Sec./ Senior Secondary with anyone of the following: 1. Sangeet Visharad Examination of the Gandharva Mahavidyalaya Mandal, Bombay. 2. Sangeet Vid. Examination of the Indira Kala Sangeet Viswavidyalaya, Khairagarh (M.P) 3. Sangeet Prabhakar Examination of the Prayag Sangeet Samiti (Academy of Music) Allahabad. 4. Sangeet Visharad Examination of Bhatkhande Sangeet Vidyapeeth, Lucknow (Previously Marris College of Hindustani Music, Lucknow) 5. Final Examination of the Madhava Sangeet Mahavidyalaya, Lashkar, Gwalior. 6. Highest Examination of Baroda School of Music 7. The final Examination of Sanskar Gandharva Vidyalaya, Gwalior. 8. Sangeet Ratna Diploma awarded by the Director, Department of Education, Madhya Pradesh. OR The new Diploma /Degrees awarded by the concerned agencies institutions in lieu of 5 to 8 above. OR Following Degree/Diploma awarded by Pracheen Kala Kendra, Chandigarh: 1. Sangeet Bhaskar with graduation in any discipline of Prachin Kala Kendra. 2. Sangeet Nritya Bhusan with graduation in any discipline.
A-2	Course	PAINTING
	Qualification	Higher Secondary /Intermediate /Senior Secondary examination with minimum 4 years full time diploma in painting / fine arts from a recognised institute OR Graduate with Drawing and Painting/Art/Fine Art with minimum two years full time diploma from a recognised institute. OR M.A. in Drawing and Painting/Fine Art from a recognised University.
A-3	Course	NATIONAL CADET CORPS(NCC)
	Qualification	1. Graduation from any recognized university with Military Science OR Graduation in any subject with 'B' or 'C' Certificate of NCC AND 2. B.Ed. from an institution recognized by NCTE AND 3. Completed training for Associate NCC officer

APPENDIX-VII

A-4	Course	ELEMENTS OF BUSINESS/ELEMENTS OF BOOK KEEPING AND ACCOUNTANCY
	Qualification	(Either 1 or 2) 1. Graduate in/with Commerce AND B.Ed. from an institution recognized by NCTE. 2. B.A. Ed. with Commerce of the Regional Colleges of Education.
A-5	Course	COMPUTER APPLICATIONS
	Qualification	1. B.Sc. Computer Science/BCA/ Bachelor of Information Technology OR Graduate Degree in any subject with Mathematics as a subject and 3 years Diploma in Computer Engineering/IT from an Institution recognized by AICTE/University OR Graduate Degree in any subject with Mathematics as a subject and at least one year Diploma in Computer Applications from an Institution recognized by AICTE /University OR 'A' level from DOEACC AND 2. Bachelor of Education (B.Ed.) from an institution recognized by NCTE
ACADEMIC COURSES (CLASS XI-XII)		
A-6	Course	CARNATIC MUSIC: VOCAL/ INSTRUMENTS (MELODIC)/ PERCUSSION INSTRUMENTS(MRIDANGM) HINDUSTANI MUSIC: VOCAL/ INSTRUMENTS (MELODIC)/ PERCUSSION INSTRUMENTS
	Qualification	M.A. (Music) or M. Music of any recognised University. OR Hr. Sec./Sr. Sec. with any of the following: 1. Sangeet Alankar (M. Music), All India Gandharva Mahavidyalaya Mandal, Bombay 8 years. OR 2. Sangeet Kovid (M. Music) Indira Kala Sangeet Viswavidyalaya, Khairagarh 8 years OR 3. Sangeet Praveen (M. Music) The Prayag Sangeet Samiti, Allahabad 8 years. OR 4. Sangeet Nipun (M. Music) The Bhatkhande Sangeet Vidyapeeth Lucknow 8 years. OR B.A. in Music followed by a minimum of 2 years Diploma/ Certificate in Music from an Institute recognised by State/ Central Government. OR Hr. Sec./Sr. Sec. with a minimum of 7 years/8 years Diploma Certificate in Music from an Institute recognised by State/Central Government. OR Sangeet/Nritya Visharad of Prachin Kala Kendra, Chandigarh with graduation in any discipline.

A-7	Course	BIOTECHNOLOGY
	Qualification	PG in Biotechnology/ Genetics/ Microbiology/ Life Sciences/ Bio Sciences/ Bio Chemistry with at least 50% (or its equivalent) marks from recognized university AND B.Ed. from National Council for teachers Education recognized institution.
A-8	Course	ENGINEERING GRAPHICS
	Qualification	<p>Anyone of the following:</p> <ol style="list-style-type: none"> 1. Master's Degree in Drawing and Painting with a recognised Diploma / Certificate of minimum one year duration provided the person has studied Geometrical and Mechanical Drawing in his course. 2. Graduate in Engineering from a recognised University or Institute established by law or an equivalent degree. 3. Graduate in Architecture from a recognised University or Institute established by law, provided he/she had offered Geometrical and Mechanical Drawing as one of the subjects in Higher Secondary or equivalent course. 4. Graduate from a recognised Universities Drawing /Fine Arts, and possessing Drawing Teacher Diploma /Certificate of minimum 2 years duration out of the following provided he has studied Geometrical and Mechanical Drawing in graduation and /or Teachers Diploma/Certificate: <ol style="list-style-type: none"> i. Drawing Teachers Training Certificate of the Government School of Art and Craft, Lucknow (Art Masters, Training Certificate of the Government College of Art and Craft, Lucknow w.e.f the year 1959). ii. Drawing Teacher's Training Certificate/ Diploma in Fine Art and Craft awarded by Registrar, Departmental Examinations, Government of Rajasthan, Bikaner. iii. Drawing Teacher's Diploma of the Government College of Art, Calcutta. iv. Three year Full-time Diploma Course (or five year part time) of the Art Department of the erstwhile Delhi Polytechnic or of any other Art Institute of equivalent standard provided they had taken up the Refresher Course in the Delhi Polytechnic, Delhi. v. National Intermediate/ National Diploma of the A.I.C.T.E vi. Four Year Art Master's Course from the Government School of Arts, Punjab, Chandigarh. vii. Drawing and Painting Certificate (3 year Full time Course) from the Government Industrial Training Institute, Jammu. viii. Diploma in Drawing and Painting awarded by the Government of Bombay (Maharashtra State). ix. Five years diploma in Drawing and Painting from Government School of Art, Punjab, Chandigarh. x. Two years Art and Craft Certificate of Directorate of Industrial Training, Punjab, Chandigarh. xi. Holders of Diploma in Mechanical Engineering (3 years Course) from any State Board of Technical Education. xii. B. Tech. Education from Regional College of Education (N.C.E.R.T)

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		<p>5. Graduate from a recognized University possessing Drawing Teachers, Diploma/Certificate of minimum 3 years duration out of the following, provided he had studied Geom. and Mech. Drawing in the Graduation and or Drawing Teachers' Diploma/Certificates:</p> <ol style="list-style-type: none"> Three years full time Diploma Course(or five-year-part-time) of the Art Department of the erstwhile Delhi Polytechnic or of any other Art institution of equivalent standard provided he had taken up the Refresher Course in the Delhi Polytechnic, Delhi. Four year Art Master's Course from the Government School of Arts Punjab, Chandigarh. Drawing and Painting Certificate (3-years full time course) from the Government Industrial Training Institute, Jammu Diploma in Drawing and Painting awarded by the Maharashtra State Government. Five years Diploma in Drawing and Painting from Government School of Art from Punjab, Chandigarh. Holder of Diploma in Mechanical Engineering (3-years Course) from any State Board of Technical Education. <p>6. Holders of the five years degree of Bachelor of Fine Arts of the University of Delhi in the disciplines of Painting, Sculpture and Applied Art.</p>
A-9	Course	PAINTING
	Qualification	<p>Master's degree in Fine Art (with Painting Specialization). OR Graduate with Fine Art/Art/Drawing and Painting as one of the subjects with minimum 4 years Diploma from a recognised Institute /University OR Higher Secondary/intermediate/ Sr. Sec. School Certificate Examination with minimum 5 years (full time)/7years Part time diploma in Fine Art/ Painting / Drawing and Painting from a recognised Institute /University.</p>
A-10	Course	GRAPHICS
	Qualification	<p>Master's degree in Fine Art (with Graphic Specialization) OR Higher Secondary /Intermediate/ Sr. School Certificate Examination with minimum 5 years (full time) / 7 years part time Diploma in Painting /Commercial Art with Graphics as one of the subjects. RECOGNISED INSTITUTES for Graphics, Sculpture and Applied Commercial Art For Five Years Diplomas:</p> <ol style="list-style-type: none"> National Diploma of a A.I.C.T.E Bachelor in Fine Arts Degree from a recognised University. Government College of Fine Art and Architecture, Hyderabad (State Board of Technical Education and Training, Andhra Pradesh) Government School/College of Art and Craft, Lucknow (Directorate of Industries, Uttar Pradesh /Cultural Affairs and Scientific Research, U.P). Sir. J.J. School of Art, Bombay (Government of Maharashtra) College of Art and Craft, Calcutta (Directorate of Public Instruction, West Bengal) College of Art and Craft, Madras (Director of Industries, Madras) School/College of Art and Craft, Patna Viswa Bharti (West Bengal) Shanti Niketan

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		<p>10. School/ College of Art and Craft (Punjab) Chandigarh</p> <p>11. Five Year Diploma awarded by Registrar, Departmental Examinations, Bikaner(Government of Rajasthan)</p> <p>For Four Years Diplomas:</p> <ol style="list-style-type: none"> 1. School/College of Art and Craft, Lucknow. 2. College of Art and Craft, Chandigarh 3. Sir. J.J School of Art, Bombay 4. Viswa Bharti (West Bengal) Shanti Niketan. <p>For Three Years Diplomas:</p> <ol style="list-style-type: none"> 1. Women's Polytechnic, Maharani Bagh, New Delhi 2. Sharda Ukil School of Art , Delhi 3. Delhi Polytechnic, Delhi 4. Government Industrial Training Institute, J and K, Jammu. 5. Drawing Teachers Training Certificate in Fine Art and Craft awarded by Registrar, Departmental Examinations, Government of Rajasthan, Bikaner. 6. B.A./B.A Hons. in Art and Art Education, Jamia Millia Islamia, New Delhi. <p>For Two Years Diplomas:</p> <ol style="list-style-type: none"> 1. School/College of Art and Craft, Lucknow. 2. Directorate of Industrial Training Punjab, Chandigarh 3. Jamia Millia Islamia, New Delhi 4. Directorate of Industrial Training, Haryana, Chandigarh 5. B.E.D., Degree/Diploma in Fine Arts from Regional College of Education.
A-11	Course	SCULPTURE
	Qualification	<p>Master's Degree in Fine Art (with specialization in Sculpture).</p> <p>OR</p> <p>Higher Secondary/Intermediate/Sr. School Certificate Examination with minimum 5 years (full time) Diploma in Sculpture from a recognised Institute/ University.</p> <p>RECOGNISED INSTITUTES – as mentioned in Graphics Subject</p>
A-12	Course	APPLIED COMMERCIAL ART
	Qualification	<p>Master's Degree in Fine Art (with Commercial Art or Applied Art. Specialization)</p> <p>OR</p> <p>Higher Secondary/ Intermediate / Sr. School Certificate Examination with minimum 5 years (full time)/ 7 years Part time Diploma in Commercial Art from a recognized Institute/ University.</p> <p>RECOGNISED INSTITUTES– as mentioned in Graphics Subject</p>
A-13	Course	DANCE
	Qualification	<p>KATHAK /BHARATNATYAM/ KUCHIPUDI/ ODISSI/ MANIPURI</p> <p>Master's degree in Dance or its equivalent from a recognized University/ institute.</p>
A-14	Course	INFORMATICS PRACTICES/ COMPUTER SCIENCE
	Qualification	<p>1. BE/B. Tech- Computer Science/ Computer Engineering/ Information Technology/ Electronics/Electronics & Communications or Equivalent.</p> <p>OR</p> <p>MCA/M.Sc. /Computer Science/ Information Technology/ Masters in IT or Equivalent.</p> <p>OR</p>

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		<p>M. Sc. (Mathematics) and B.Sc. (Computer Science) or BCA or equivalent.</p> <p>OR</p> <p>Post Graduate degree in Mathematics or Physics or Statistics and 3 year Diploma in Computer Engineering/IT from an institution recognized by the AICTE/University.</p> <p>OR</p> <p>Post Graduate degree in Mathematics or Physics or Statistics and at least Post Graduate Diploma in Computer Application from an institution recognized by the AICTE/University or equivalent.</p> <p>OR</p> <p>B' level from DOEACC</p> <p>AND</p> <p>2. Graduate with Bachelor of Education (B.Ed.) from NCTE recognized institute</p>
A-15	Course	ENTREPRENEURSHIP
	Qualification	<p>Masters in Entrepreneurship/Masters in Commerce from a recognized University/ institute</p> <p>AND</p> <p>Bachelor of Education (B.Ed.) from NCTE recognized institute</p>
A-16	Course	KNOWLEDGE TRADITIONS & PRACTICES OF INDIA
	Qualification	A team of Post-Graduate Teachers (Physics, Chemistry, Biology, History, Political Science, Economics etc.)
A-17	Course	LEGAL STUDIES
	Qualification	<p>1. A regular Bachelor Degree in Law or Master's Degree in Political Science/ Public Administration/ International Relations or its equivalent.</p> <p>AND</p> <p>Bachelor of Education (B.Ed.) from NCTE recognised institutes.</p> <p>OR</p> <p>2. A regular Master's Degree in Law (LLM) or its equivalent.</p>
A-18	Course	NATIONAL CADET CORPS
	Qualification	<p>1. Post-Graduation from any recognized university with Military Science</p> <p>OR</p> <p>Post-Graduation in any subject with 'C' Certificate of NCC</p> <p>AND</p> <p>2. B.Ed. from an institution recognized by NCTE</p> <p>AND</p> <p>3. Completed training for Associate NCC officer</p>
VOCATIONAL COURSES		
V-1	Course	RETAIL
	Qualification	<p>MBA or PG Diploma in (Retail / Marketing)</p> <p>OR</p> <p>M.Com with Diploma in Retail / Marketing.</p>

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V-2	Course	INFORMATION TECHNOLOGY
	Qualification	Bachelor of Engineering / Technology in Computer Science/ Information Technology from AICTE/ Approved Institute/ University. OR M.Sc. Computer / IT OR MCA / DOEACC 'B' level
V-3	Course	WEB APPLICATION
	Qualification	Bachelor of Engineering / Technology in Computer Science/ Information Technology from AICTE/ Approved Institute/ University. OR M.Sc. Computer / IT OR MCA / DOEACC 'B' level
V-4	Course	AUTOMOTIVE
	Qualification	B.E/B. Tech in Automobile Engineering or Mechanical engineering or equivalent OR Diploma in Automobile Engineering or Mechanical engineering with 3 year teaching or industry experience in the Automotive Sector.
V-5	Course	FINANCIAL MARKETS MANAGEMENT
	Qualification	M. Com. / MBA / MA (Economics) / Master of Financial Management / Master of Financial Services or equivalent for Accounting for Business. OR Bachelor degree from recognized University / Institutes with NSE's Certification in Financial Markets (NCFM) having passed 3 modules with minimum 80% in 1. Financial Markets (Beginner's Module) 2. Capital Market Dealers Module 3. Derivative Markets Dealers Module.
V-6	Course	TOURISM
	Qualification	Post-graduation in Travel and Tourism Management or in Tourism and Hospitality from a recognized Institute /University, with at least 1 year work/ teaching experience. OR Three years degree /diploma after class XII, in Tourism and travel management from any recognized institute from a recognized Institute /University ,with at least 3 year industrial Experience
V-7	Course	BEAUTY & WELLNESS
	Qualification	Diploma in Cosmetology/ Beauty Therapy/ Beauty a Culture from recognized Institution Minimum 3 year working experience in the profession
V-8	Course	AGRICULTURE
	Qualification	Bachelor Degree in Agriculture / Horticulture OR Diploma in Horticulture with 3 years' experience in Teaching /farming related work

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V-9	Course	FOOD PRODUCTION
	Qualification	Bachelor Degree in Hotel Management & Catering Technology from NCHMCT approved institutions OR Diploma in Hotel Management & Catering Technology from NCHMCT approved institutions with 3 year teaching/Hotel exp.
V-10	Course	FRONT OFFICE OPERATIONS
	Qualification	Bachelor Degree in Hotel Management & Catering Technology from NCHMCT approved institutions OR Diploma in Hotel Management & Catering Technology from NCHMCT approved institutions with 3 year teaching/Hotel experience.
V-11	Course	BANKING
	Qualification	Post Graduates in Commerce/Business Management with experience of working in a bank / Insurance Sector
V-12	Course	MARKETING
	Qualification	M.Com/ MBA/ PGD in Business Management/Marketing OR Graduates in commerce /Business Management with 3 years of teaching experience
V-13	Course	HEALTH CARE
	Qualification	B.Sc. Nursing and Midwifery (4 years) from institute recognized by INC. OR 3½ years Diploma in GNM with one year Experience
V-14	Course	INSURANCE
	Qualification	Post Graduates in Commerce/Business Management with experience of working in a bank / Insurance Sector
V-15	Course	X-RAY TECHNICIAN
	Qualification	Post-graduation in Radiation Physics OR B. Sc (Radiography) with 1 year experience.
V-16	Course	HORTICULTURE
	Qualification	Post-graduation in Horticulture from a recognized Institute / University, with at least 1 year work experience
V-17	Course	TYPOGRAPHY & COMPUTER APPLICATION
	Qualification	Any Bachelor Degree from UGC recognized University, Post Graduate Diploma in Computer Application from a recognized institution with 2 year teaching /industry experience. OR B.E/B. Tech in Computer Science/ IT OR MCA OR BCA with 3 year experience in teaching / industry.
V-18	Course	GEOSPATIAL TECHNOLOGY
	Qualification	Post Graduate with Science/ Math/ Geography/ Computer Sciences/ IT

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V-19	Course	ELECTRICAL TECHNOLOGY
	Qualification	B.E/B. Tech in Electrical Engineering or Electrical & Electronic Engineering or equivalent OR Diploma in Electrical Engineering /Technology or equivalent with 3 year teaching or Industry experience.
V-20	Course	ELECTRONIC TECHNOLOGY
	Qualification	B.E/B. Tech. in ETCE/ ECE electronics engineering/Technology or equivalent OR Diploma in ETCE/ECE with 3 year teaching or industry experience
V-21	Course	MEDIA (ANIMATOR)
	Qualification	Bachelor of Engineering / Technology in Computer Science/ Information Technology from AICTE/ Approved Institute/ University. OR M.Sc. Computer / IT OR MCA / DOEACC 'B' level
V-22	Course	TAXATION
	Qualification	Master degree in Commerce with a specialization in taxation.
V-23	Course	COST ACCOUNTING
	Qualification	M.Com with specialization in Cost Accounting
V-24	Course	OFFICE PROCEDURES & PRACTICES
	Qualification	Any Master Degree from UGC recognized University with a certificate /Diploma in office management and secretarial practice from a recognized institution. OR Any Bachelor Degree from UGC recognized University with a certificate /Diploma in office management and secretarial practice from a recognized institution and 2 years teaching /working experience in reputed organization.
V-25	Course	SHORTHAND (ENGLISH)
	Qualification	Any Master Degree from UGC recognized University with a certificate /Diploma in stenography from a recognized institution. OR Any Bachelor Degree from UGC recognized University with a certificate /Diploma in stenography (English) from a recognized institution with 2 years teaching /working experience in reputed organization
V-26	Course	SHORTHAND (HINDI)
	Qualification	Any Master Degree from UGC recognized University with a certificate /Diploma in stenography from a recognized institution. OR Any Bachelor Degree from UGC recognized University with a certificate /Diploma in stenography (Hindi) from a recognized institution with 2 years teaching /working experience in reputed organization

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V-27	Course	AIR-CONDITIONING & REFRIGERATION
	Qualification	B.E/B. Tech in Mechanical Engineering OR Diploma in Mechanical engineering with 3 year teaching or industry experience in Air Conditioning & Refrigeration sector
V-28	Course	MEDICAL DIAGNOSTICS
	Qualification	Bachelor Degree in Medical Lab Technology OR Diploma in Medical Lab Technology with 3 year teaching/Working exp. in the laboratory / Hospital.
V-29	Course	TEXTILE DESIGN
	Qualification	M.Sc. in Textile & clothing construction / Bachelor Degree in Textile engineering / Design- or equivalent OR Diploma in Textile Design- Dyeing & Printing with 3 year teaching/ Industry experience.
V-30	Course	DESIGN
	Qualification	Bachelor of Design OR Master of Fine Arts OR Graduate with Diploma/ certificate course on Design with 2 year experience in teaching / Industry.
V-31	Course	SALESMANSHIP
	Qualification	M.Com/ MBA/ PGD in Business Management/ Marketing OR Graduate in commerce/ Business Management with 2 years of teaching experience
V-32	Course	MUSIC PRODUCTION
	Qualification	Any Bachelor Degree from UGC recognized University and Diploma in Music Technical Production with one year experience
V-33	Course	BUSINESS ADMINISTRATION
	Qualification	MBA/ M.Com/ PG Diploma in Business Management
V-34	Course	FOOD NUTRITION & DIETETICS
	Qualification	M. Sc. Home Science/ M.Sc. OR Any Bachelor Degree with Certificate / Diploma On Food Nutrition & Dietetics
V-35	Course	MASS MEDIA STUDIES
	Qualification	Master Degree in Journalism/ /Mass Communication/Mass Media/ English from recognized Institute/ University OR Bachelor Degree Journalism/ /Mass Communication/Mass Media/ English from recognized Institute/ University with at least 2 year experience in teaching/ Media industry.

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V-36	Course	LIBRARY & INFORMATION SCIENCE
	Qualification	Bachelors in Library & Information Science
V-37	Course	FASHION STUDIES/ APPAREL
	Qualification	Bachelor Degree in Fashion Design /Apparel Construction or equivalent from Govt. recognized institutes / University.
V-38	Course	APPLIED MATHEMATICS
	Qualification	M.Sc. in Mathematics from any recognized university AND B.Ed. from an institution recognized by NCTE.
V-39	Course	APPLIED PHYSICS
	Qualification	M.Sc. in Physics from any recognized university AND B.Ed. from an institution recognized by NCTE.
V-40	Course	APPLIED CHEMISTRY
	Qualification	M.Sc. in Chemistry from any recognized university AND B.Ed. from an institution recognized by NCTE.
V-41	Course	SECURITY
	Qualification	1. Bachelor Degree in any subject AND 2. Diploma in Security Services OR Ex- Army service Men with minimum 3 years of relevant experience with updated technical knowledge and having a fair facilitation experience.

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COMMENCEMENT CERTIFICATE

(To be submitted by the schools in compliance of clause 2.4.14 of Affiliation Bye-laws)

NAME AND ADDRESS OF SCHOOL**AFFILIATION NUMBER****DATE OF ISSUE OF GRANT LETTER****SESSION FROM WHICH AFFILIATION
GRANTED**

The school has gone through the contents of the Grant Letter and the Affiliation and Examination bye-laws of the Board.

In compliance of the requirements of clause 2.4.14 of the affiliation Bye-laws it is certified that:

- 1 the school has not started classes 9th/10th/11th/12th (as the case may be) before submitting this certificate to the Board.
- 2 the school fulfills the requirements of clause 2.4 and subclauses 2.4.1 to 2.4.13 thereto as on date i.e. _____ (date of signing the certificate).
- 3 the school has ensured compliance of the provisions contained in Chapter-14, General Rules to the extent possible and undertakes to ensure full compliance of the provisions of Chapter-14 during the period of affiliation.
- 4 the following specific compliance has been done by the school of conditions imposed in the grant letter:
 - a. _____
 - b. _____
 - c. _____
 - d. _____
 - e. _____
 - f. _____
- 5 the school now meets all the requirements for CBSE affiliation and is ready to start classes on CBSE pattern.

Manager
(Seal of Manager)

Principal
(Seal of Principal)

Anurag Tripathi
(69/69)



AFFILIATION BYE-LAWS

CENTRAL BOARD OF SECONDARY EDUCATION

"Shiksha Kendra", 2, Community Centre, Preet Vihar, Delhi - 110092

Website: www.cbse.nic.in; www.cbseaff.nic.in

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