

Composition

- (A) Read the notice given below and fill in the blanks by choosing the best options:

GREEN HOUSE RESIDENT'S WELFARE SOCIETY

NOTICE

_____ 1 _____

_____ 2 _____

All the members are informed that an urgent meeting of the society _____ 3 _____.

On 26th January, 20XX
In Manager's Room
From 5:00 p.m. onwards

to discuss the increasing cases of chain snatching in our colony. Effective solutions to the problem _____ 4 _____.

Naresh
Naresh Sharma
(_____ 5 _____)

PINK PETAL PUBLIC SCHOOL, PANSYLAND

NOTICE

March 01, 20XX

The Literary Society is organising a talk on "Career options after XII". I invite all of you to attend this talk. This will be helpful for you buddy, so do come. I will wait for you.

Sunil
Sunil
(Secretary, Literary Society)

1.
 - (a) 24th January, 20XX
 - (b) 24 January
 - (c) January 24, 20XX
 - (d) 24 - 01 - 20XX
 2.
 - (a) Come for Chain Snatching
 - (b) Chain Snatching
 - (c) Awake and Arise
 - (d) Awake and Arise for Safety
 3.
 - (a) has called
 - (b) have called
 - (c) has been called
 - (d) none of the above
 4.
 - (a) are invited
 - (b) have invited
 - (c) will be invited
 - (d) are being invited
 5.
 - (a) New Delhi
 - (b) President
 - (c) Undersigned
 - (d) None of these
- (B) Read the notice given below and answer the questions that follow:
6. What is missing in the format?
 - (a) Name of city
 - (b) Heading
 - (c) Salutation
 - (d) Subscription
 7. What is wrong with the tone of content?
 - (a) Grammatically wrong.
 - (b) It is too formal.
 - (c) It is too informal.
 - (d) None of the above.
 8. What is the correct way of writing the date:
 - (a) 01.03.20XX
 - (b) 01 March
 - (c) 01st March, 20XX
 - (d) 20XX, 01 March
 9. What is lacking in content?
 - (a) Venue and Date
 - (b) Name of resource person
 - (c) Time of event
 - (d) All of the above.
 10. Choose the most appropriate title for this notice.
 - (a) Talk to Your Career
 - (b) Choose Your Career
 - (c) Your Career and Us
 - (d) Invitation for Career
- (C) **Ramesh, a student of Class IX, is suffering from jaundice and the doctor has advised him to take two weeks rest to help him recover. Ramesh writes the following application to the principal requesting him for two weeks' leave.**

Help Ramesh complete the application by using the most appropriate words from the options given below:

To,
 ___11___
 Delhi Public School
 New Delhi
 Subject: ___12___
 ___13___,
 With due respect, I would like to inform you
 that I am ___14___. The doctor has advised
 ___15___ rest to help me recover fully from
 the sickness.
 Hence, kindly grant me leave for ___16___
 starting from today, 15th May, 20XX.
 ___17___.
 ___18___
 ___19___
 ___20___

11. (a) The Principle
 (b) The Principal
 (c) Mr. Ramesh
 (d) The Doctor
12. (a) Application
 (b) Request
 (c) Application for leave
 (d) None of these
13. (a) Respected Sir
 (b) Hi Sir
 (c) Hello
 (d) Dear Sir
14. (a) student of your school
 (b) on leave
 (c) Ramesh
 (d) suffering from jaundice
15. (a) two weeks'
 (b) some
 (c) one day's
 (d) none of these

16. (a) ten days
 (b) fourteen day
 (c) two weeks
 (d) none of these
17. (a) Thankfully
 (b) Thanking you
 (c) Gratefully
 (d) Greatly
18. (a) Yours obediently
 (b) Your's obediently
 (c) Yours sincerely
 (d) Yours truly
19. (a) Ramesh
 (b) Principal
 (c) Any of the above
 (d) None of the above
20. (a) Birth date
 (b) End date
 (c) Start date
 (d) Today's date

(D) Given below is the layout of a formal letter. Fill the marked blanks from the options given below:

21
22
23
24
25

21. (a) Sender's address
 (b) Receiver's address
 (c) Subject
 (d) Date

22.

- (a) Sender's address
- (b) Receiver's address
- (c) Subject
- (d) Date

23.

- (a) Sender's address
- (b) Receiver's address
- (c) Subject
- (d) Date

24.

- (a) Sender's address
- (b) Receiver's address
- (c) Subject
- (d) Date

25.

- (a) Sender's name and signature
- (b) Place
- (c) Sender's address
- (d) Receiver's address

(E) **Read the following conversation between Mr. Subbu and Anil and then complete the 'Message' with the help of the options given below:**

Mr Subbu : Hello! This is Subbu from Chennai. May I speak to MrArya, please?

Anil : MrArya is not in at the moment. I am his secretary, Anil. May I take the message for him?

Mr Subbu : Kindly tell him that our Drama Troupe that has to perform in his theatre will reach New Delhi Railway Station tomorrow by the Rajdhani Express at 5 : 00 p.m. So, please make arrangements for their stay.

Anil : I will surely leave a message for him as I am leaving for Lucknow just now.

Mr Subbu : Okay, thank you very much.

MESSAGE

30th September, 20XX

4 p.m.

____26____

Mr ____27____ rang up from Chennai to inform that their Drama Troupe will reach ____28____ by the ____29____ at 5 p.m. tomorrow. Kindly make arrangements for their stay.

____30____

26.

- (a) Mr Subbu
- (b) MrArya
- (c) Mr Anil
- (d) Secretary

27.

- (a) Subbu
- (b) Arya
- (c) Anil
- (d) None of these

28.

- (a) here
- (b) New Delhi
- (c) New Delhi Railway Station
- (d) Lucknow Railway Station

29.

- (a) Chennai Express
- (b) Shatabdi Express
- (c) Rajdhani Express
- (d) None of these

30.

- (a) Mr Arya
- (b) Anil
- (c) Mr Subbu
- (d) None of these

(F) **Given below is an e-mail sent by Ritik to his father Mr Ashok Kumar Singh seeking his permission to go on an excursion organised by his school. Complete the e-mail by filling the blanks with the help of options given below:**

Date : 15th June 20XX

From : ritik.18@gmail.com

To : ashokumar@gmail.com

____31____

____32____

How are you and others at home? I'll come home soon after 1st term exams.

Papa, the school ____33____ to Rohtang Pass. It is a five days educational tour.

All my ____34____. Please allow me to go. Send ____35____ through e-mail.

I ____36____ so please send four thousand rupees as early as possible.

____37____

____38____

____39____

31. (a) Order for money
(b) Subject: Seeking permission for excursion
(c) Subject: Describing excursion
(d) No need of subject in an e-mail

32. (a) Sh Ashok Kumar Singh
(b) MrAK Singh
(c) Dear Papa
(d) None of these

33. (a) is organising an excursion
(b) organised an excursion
(c) is being organised an excursion
(d) none of the above

34. (a) friends have gone
(b) friends will be gone
(c) friends are going
(d) friends went

35. (a) your letter
(b) your consent note
(c) your permit
(d) none of these

36. (a) require money also
(b) am needing money
(c) am need money also
(d) will be need money

37. (a) Good morning
(b) Seen you soon
(c) Regards to Mom
(d) None of these

38. (a) Yours son
(b) Your's son
(c) Yours affectionately
(d) Yours faithfully

39. (a) RITIK (A STUDENT)

- (b) Ritik
(c) Ashok Kumar
(d) Mr Ritik

(G) **Given below is the format of a poster. What contents do the following numbered spaces contain?**

The poster template consists of a large rectangular frame. Inside the frame, there are several smaller rectangular boxes of varying sizes and positions, each containing a number. The numbers are: 40 (top center), 41 (center, below 40), 42 (below 41, spanning most of the width), 43 (below 42, spanning most of the width), 44 (center, below 43), and 45 (bottom center, spanning most of the width).

40. (a) Banner - Containing the details of organisers
(b) Address of the organisers
(c) Date, Time and Venue
(d) Message

41. (a) Date, Time and Venue
(b) Graphic / Photograph / Illustration / Picture / Art work
(c) Slogan
(d) Organiser's photographs

42. (a) Date, Time and Venue
(b) Message
(c) Heading / Slogan / Event details
(d) None of the above

43. (a) Message / Attractions / Event details
(b) Name of organisers
(c) Any general information
(d) None of the above

44. (a) Venue
(b) Date and Time
(c) Both A and B
(d) None of the above

45.

- (a) Heading / Slogan / Event details
- (b) Sponsors / Contact information of organisers
- (c) Banner - With the event details
- (d) Any of the above

(H) **Given below are some details on Sir Issac Newton. Using the information, a short bio-sketch of the great scientist has been reproduced. Complete the bio-sketch with the help of the options given below:**

Sir Issac Newton	
Birth	: 1642 in a small village of Woolsthorpe
Parents	: father died, mother remarried a clergyman
Guardian	: his old grandmother, kind, sent him to school
First achievement	: Set of little tools, saws of various sizes manufactured
Next step	: made many / various articles

Sir Issac Newton, the great _46_, _47_. His father _48_ when he was still a child and his mother _49_. Newton _50_ by his good old grandmother. She was a kind-hearted lady. She _51_. Newton's _52_ was the manufacturing of _53_ and _54_. Afterwards, many _55_.

46.

- (a) philosopher
- (b) scientist
- (c) physician
- (d) writer

47.

- (a) was born in England
- (b) was born in 1642 in a small village of Woolsthorpe
- (c) born in 1642 in a small village of Woolsthorpe
- (d) none of the above

48.

- (a) was died
- (b) left away
- (c) died
- (d) passed through

49.

- (a) was remarried a clergyman

- (b) remarries a clergyman
- (c) remarried a clergyman
- (d) all of the above

50.

- (a) brought up
- (b) had been brought up
- (c) was brought up
- (d) looked after

51.

- (a) was sent school
- (b) sent Newton to school
- (c) sends Newton to school
- (d) to school was he sent

52.

- (a) first achievement
- (b) great achievement
- (c) first achieved
- (d) none of these

53.

- (a) a set of big tools
- (b) tools
- (c) a set of little tools
- (d) gravitation law

54.

- (a) manufactured saws
- (b) saws of various sizes
- (c) various saws
- (d) none of these

55.

- (a) articles were made by him
- (b) articles have been made
- (c) articles had been made by him
- (d) articles were being made

(I) **Given below are a few newspaper headlines. Mark the option which is explained by the headline:**

56.

- Several Terrorists Arrested by Police
- (a) The police has been arrested by the terrorists.
 - (b) Several terrorists have been arrested by police.
 - (c) Both A and b
 - (d) None of the above.

- 57.** Hurricane Laila Hits Andhra Coast
(a) Andhra coast was hit by Hurricane Laila
(b) Hurricane Laila coast hit by Andhra
(c) Both the above mean the same.
(d) None of the above.
- 58.** Rain Disrupts Last Day Play Between India-Australia
(a) India-Australia play disrupted by rain.
(b) Rain disrupts the last day's play between India and Australia
(c) The Australia and India last day's play disrupted by rain.
(d) None of the above.
- 59.** Dr. APJ Kalam Awarded Bharat Ratna
(a) Bharat Ratna was awarded to Dr. APJ Kalam.
(b) Dr APJ Kalam awards the Bharat Ratna
(c) Both A and b
(d) None of the above.
- 60.** AI staff on indefinite strike
(a) The AI staff goes on an indefinite strike.
(b) Indefinite strike goes on AI.
(c) Both A and b
(d) None of the above.

Answer Key

1. A	2. D	3. C	4. A	5. B
6. B	7. C	8. C	9. D	10. B
11. B	12. C	13. A	14. D	15. A
16. C	17. B	18. A	19. A	20. D
21. A	22. D	23. B	24. C	25. A
26. B	27. A	28. C	29. C	30. B
31. B	32. C	33. A	34. C	35. B
36. A	37. C	38. C	39. B	40. A
41. B	42. C	43. A	44. C	45. B
46. B	47. B	48. C	49. C	50. C
51. B	52. A	53. C	54. B	55. A
56. B	57. A	58. B	59. A	60. A