

BUSINESS STUDIES BI-MONTHLY SYLLABUS 10+2**SESSION 2020-21**

MONTH	PART	UNIT NO	UNIT NAME
APRIL- JUNE	PART-A	UNIT - 1	NATURE AND SIGNIFICANCE OF MANAGEMENT
		UNIT-2	PRINCIPLES OF MANAGEMENT
JULY- AUGUST	PART-A	UNIT-3	BUSINESS ENVIRONMENT
		UNIT - 4	PLANNING
		UNIT-5	ORGANISING
		UNIT-6	STAFFING
		UNIT-7	DIRECTING
SEPTEMBER- OCTOBER	PART-A	UNIT-8	CONTROLLING
		UNIT-9	COORDINATION
	PART-B	UNIT- 10	BUSINESS FINANCE
		UNIT-11	FINANCIAL MARKETS
NOVEMBER- DECEMBER	PART-B	UNIT-12	MARKETING
		UNIT-13	CONSUMER PROTECTION
			PROJECT WORK (Guidelines to be given to the students regarding project work)
JANUARY			REVISION OF SYLLABUS AND COMPLETION OF PROJECT
FEBRUARY			REVISION OF SYLLABUS AND VIVA VOCE PRACTICE OF PROJECT