

Official Letter Example “Write a letter of complaint against eve-teasing and lawlessness” Complete Official Letter for all classes.

To

The Deputy Commissioner,
..... City.

Sir,

We, the residents of Basti Nagar, wish to draw your kind attention to the increasing incidents of eve-teasing and lawlessness in the city. It has become a big menace for peace-loving citizens. Of late, the populations of this city has increased. Some bad elements have infiltrated into this quiet and calm city situated on the foothills of the Shivalik range of mountains. College boys who are not interested in studies join these bad elements and pollute the atmosphere in the city. They pass dirty remarks and even chase the poor and helpless girls. It has become very difficult to leave girls on city roads during dim hours. Some cases of molestation have already occurred.

Besides this, thefts in the city are on the increase. A few days ago, some bad characters broke into the house of a bank manager. It was a regular theft and the whole house was ransacked. In yet another incident, a lady teacher returning home in a rickshaw was waylaid and robbed of her whole month's salary at pistol-point. Incidents of pick-pocketing have increased. Some important persons and the members of the Municipal Council shall wait upon you on the coming Monday at your residence to apprise you of the situation.

We hope that you will take stringent action against the culprits and maintain law and order in the city. The sooner the evil is nipped in the bud, the better it will be.

August 20, 20....

Yours faithfully,

Residents of Civil Lines,

Ropar.