प्रात्यक्षिक ३ : (ब) कोहा

कोहा ग्रंथालय व्यवस्थापन सॉफ्टवेअर (मुक्त स्त्रोत): या प्रात्यक्षिकामध्ये आपल्याला कोहा (Koha) या मुक्त स्त्रोत सॉफ्टवेअरद्वारे प्रात्यक्षिक करायचे आहे. सदर मुक्त स्त्रोत सॉफ्टवेअरचा अभ्यास आपण तात्त्विक घटकामध्ये केला आहे. या प्रात्यक्षिकामध्ये आपण प्रमुख्याने दोन मोड्यूल्स प्रात्यक्षिक रूपाने हाताळणार आहोत. याचा प्रमुख उद्देश, विद्यार्थ्यांना या प्रात्यक्षिकाद्वारे कोहा ग्रंथालय व्यवस्थापन सॉफ्टवेअर समजावून घेणे सुलभ होईल. इ.११ वी च्या प्रात्यक्षिक ४ मध्ये आपण कोहा ओपन सोर्स सॉफ्टवेअरमध्ये उपार्जन (Acquisition) मोड्यूलचे प्रात्यक्षिक केलेले आहेच. त्यामुळे या प्रात्यक्षिकात आपण तालिकीकरण (Cataloguing) आणि देवघेव (Circulation) या मोड्यूल्सचा अभ्यास करणार आहोत.

प्रात्यक्षिकाची पूर्वतयारी : कोहा (Koha) हे मुक्त स्रोत सॉफ्टवेअर असल्यामुळे याची प्रात्यक्षिक आवृत्ती (version) इंटरनेटद्वारे कोहा कम्युनिटीच्या संकेतस्थळावर (https://Koha-community.org/ demo/) उपलब्ध आहे. आपल्याला तालिकीकरण आणि देवघेव यांचे सर्व प्रात्यक्षिक या प्रात्यक्षिक आवृत्तीद्वारे (Demo version) पूर्ण करायचे आहे.

कोहा (Koha) प्रात्यक्षिक आवृत्ती (version) इंटरनेट द्वारे संकेत स्थळावरून उघडणे.

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कोहा (Koha) प्रणालीचे home page उघडेल

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तालिकीकरण मोड्यूल (Cataloguing Module)

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Default Framework या पर्यायावर क्लिक केल्यानंतर MARC Record चा स्क्रीन उघडेल. त्यामध्ये एका ग्रंथाची माहिती MARC Record मधील रकान्यानुसार भरा.

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ग्रंथ परत घेताना करावी लागणारी प्रक्रिया



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वरीलप्रमाणे चौकोनामध्ये ग्रंथाचा बारकोड स्कॅनरच्या साहाय्याने बॉक्समध्ये क्लिक करावा अथवा ही यंत्रणा नसल्यास दाखल अंक घालावा. ग्रंथ परत घेताना circulation मोड्यूलवर क्लिक करून आलेल्या स्क्रीनवर check in या बॉक्सवर क्लिक करा. त्यानंतर असलेल्या बॉक्समध्ये ग्रंथाचा दाखल अंक टाईप करावा अथवा बारकोड स्कॅनरद्वारे ग्रंथाचा बारकोड स्कॅन करून त्या बॉक्समध्ये क्लिक करावा. त्यानंतर आपल्याला ग्रंथ परत केल्याची नोंद खालील दिलेल्या स्क्रीन शॉट प्रमाणे दिसून येईल.

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अशा प्रकारे ग्रंथ परत आल्याची प्रक्रिया पूर्ण होईल.

स्वाध्याय

१. तालिकीकरण मोड्यूलचा वापर करून ५ ग्रंथांची माहिती भरा.

२. तालिकीकरण मोड्यूलचा वापर करून नोंद केलेल्या ५ ग्रंथांची दाखल नोंद करा.

३. पाच वाचकांची माहिती patron module मध्ये भरा.

४. या ५ वाचकांना दाखल नोंद केलेल्या ५ ग्रंथांची देवाण घेवाण (Issue and Return) करा.